

#### Who is this guide for?

Use this guide to learn what documents you'll need to provide if we ask you to share proof of your <u>eligibility</u>, <u>identity</u>, or <u>address</u>. If you still need to apply, you can apply now at <u>LifelineSupport.org</u>.

### Proof of Income or Program Participation

#### **Proof of income:**

To show your household income is at or less than the amount listed for your state and household size:

Household Size	48 States, DC, &	Alaska	Hawaii
	Territories		
1 person	\$20,331	\$25,394	\$23,369
2 people	\$27,594	\$34,479	\$31,725
3 people	\$34,857	\$43,565	\$40,082
4 people	\$42,120	\$52,650	\$48,438
For each additional	\$7,263	\$9,086	\$8,357
person, add			

#### 135% of the 2024 Federal Poverty Guidelines

The federal poverty guidelines are typically updated at the end of January.

Provide a document that includes:	Here are common examples:
<ol> <li>Your name, or your dependent's name</li> <li>Your annual income</li> <li>An issue date within the last 12 months</li> </ol>	<ul> <li>Your prior year's state, federal, or Tribal tax return.</li> <li>Current annual income statement from your job.</li> <li>A Social Security statement of benefits.</li> <li>An unemployment or worker's compensation statement of benefits.</li> <li>A federal or Tribal notice letter of participation in General Assistance.</li> <li>A divorce decree or child support award.</li> <li>An official document with a date in the last 12 months that shows your annual income. Or official documents showing your income for three months in a row. This could be pay stubs that have dates within the last 12 months.</li> </ul>



#### Proof of program participation (SNAP, Medicaid, etc.):

To show you or your dependent participate in a program below:

- Medicaid
- Supplemental Nutrition Assistance Program (SNAP)
- Supplemental Security Income (SSI)
- Federal Public Housing Assistance (FPHA)
- Veterans Pension or Survivors Benefit

Provide a document that includes:	Here are common examples:
<ol> <li>Your name or your dependent's name</li> <li>The name of the program, such as SNAP</li> <li>The name of the government, Tribal entity, or program administrator that issued the document</li> <li>An issue date within the last 12 months or expiration date in the future</li> </ol>	<ul> <li>A benefit award letter</li> <li>A statement of benefits</li> <li>A benefit verification letter</li> <li>A screenshot of online benefits portal</li> </ul>

#### Proof of Tribal program participation

If you live on <u>Tribal lands</u> and need to show you or your dependent participate in a program below:

- Bureau of Indian Affairs General Assistance
- Tribal Temporary Assistance for Needy Families (TANF)
- Food Distribution Program on Indian Reservations (FDPIR)
- Head Start (only those households meeting its income qualifying standard)

Provide a document that includes:	Here are common examples:
<ol> <li>Your name or your child or dependent's name</li> <li>The name of the program, such as FDPIR</li> <li>The name of the government, Tribal entity, or program administrator that issued the document</li> <li>An issue date within the last 12 months or expiration date in the future</li> </ol>	<ul> <li>A benefit award letter</li> <li>A statement of benefits</li> <li>A benefit verification letter</li> <li>A screenshot of online benefits portal</li> </ul>



### **Proof of Identity**

If you need to show your <b>date of birth</b> :		
Provide a document that includes:	Here are common examples:	
<ol> <li>Your first and last name</li> <li>Your date of birth</li> </ol>	<ul> <li>A driver's license that is not expired</li> <li>A birth certificate</li> <li>A passport that is not expired</li> <li>A U.S. government, military, state, or Tribal issued ID that is not expired</li> <li>A Certificate of Naturalization, Certificate of U.S. Citizenship, or Consular Matricular ID</li> </ul>	

If you need to show your <b>Social Security Number (SSN)</b> :	
Provide a document that includes:	Here are common examples:
<ol> <li>Your first and last name</li> <li>The last four digits of your SSN</li> </ol>	<ul> <li>A Social Security Card</li> <li>A Social Security Benefit Statement (SSA-1099)</li> <li>A W-2 from the last 2 years</li> <li>A prior year's state, federal, or Tribal tax return</li> </ul>

If you need to show your <b>Tribal Identification Number (Tribal ID)</b> :	
Provide a document that includes:	Here are common examples:
<ol> <li>Your first and last name</li> <li>Your Tribal ID number</li> </ol>	<ul> <li>A Tribal ID card</li> <li>An official certificate or letter from your tribe's enrollment office</li> <li>A Certificate of Degree of Indian Blood (CDIB)</li> </ul>



If you need to show that you are alive:		
Provide a document that includes:	Here are common examples:	
<ol> <li>Your first and last name</li> <li>An issue date within the last three months</li> </ol>	<ul> <li>A current utility bill</li> <li>A paystub</li> <li>A mortgage or lease statement</li> <li>A retirement/pension statement of benefits</li> <li>A notarized letter that confirms your identity and that you are alive</li> </ul>	

If you need to show your <b>that you are an emancipated minor</b> :	
Provide a document that includes:	Here are common examples:
<ol> <li>Your first and last name</li> <li>An issue date within the last three months</li> </ol>	<ul><li>Court document</li><li>Certificate of emancipation</li></ul>



#### **Proof of Address**

If you need to show your <b>address</b> :	
Provide a document that includes:	Here are common examples:
<ol> <li>Your first and last name</li> <li>Your address</li> </ol>	If you choose to prove your address using the online application:
	Use the online mapping tool in the application.
	<ul> <li>If you choose to mail in documentation, you can send in:         <ul> <li>A map that shows your physical address or location, including latitude and longitude coordinates (coordinates are required if you live on Tribal lands)</li> <li>A driver's license or other valid government, state, or Tribal ID</li> <li>A utility bill (excluding your internet company)</li> <li>A mortgage or lease statement</li> <li>Most recent W-2 or tax return</li> </ul> </li> </ul>

#### If you need to show your household:

If you live with another adult who participates in the Lifeline Program, you will need to answer a few questions to find out if your household qualifies for more than one benefit.

- If completing by online application: A blank, fillable worksheet will guide you through the steps.
- **If completing by mail:** You must complete the <u>Lifeline Household Worksheet</u> and mail it to the Lifeline Support Center.